

D R A F T
SCOTT COUNTY SCHOOL BOARD
MINUTES OF REGULAR MEETING
TUESDAY, JULY 3, 2007

The Scott County School Board met in regular session on Tuesday, July 3, 2007, at the School Board Office in Gate City, Virginia, with the following members present:

David T. Kindle, Vice Chairman
 Gloria E. "Beth" Blair
 Lowell S. Campbell
 Nathan K. Catron
 Joe D. Meade

ABSENT: None

OTHERS PRESENT: James B. Scott, Division Superintendent; Darryl E. Johnson, Director of Operations; C. Dean Foster, Jr., County Attorney; Jason Smith, Assistant Testing Director; Loretta Q. Page, Clerk; K. C. Linkous, Deputy Clerk; Johnny Trent, Scott County Education Association President; Lisa McCarty, Scott County Virginia Star; Kathy and Wayne McClelland, citizens.

CALL TO ORDER: Mr. David T. Kindle, Vice Chairman, called the meeting to order at 6 p.m.

APPROVAL OF AGENDA: Vice Chairman Kindle asked for the following items to be added to the agenda: Item I. Election of Chairman; Item VII. (e) Driver Education Program; Item VIII. Closed Meeting (b) Secretaries, Principals, Central Office Personnel, and Teachers; Item XII. (Other) Replacement of School Board Member. On a motion by Mr. Meade, seconded by Mr. Catron, all members voting aye, the board approved the agenda with the additions as announced by Vice Chairman Kindle.

ELECTION OF CHAIRMAN: Vice Chairman Kindle explained that an election of chairman is being held for a replacement for the position due to the recent passing of Mr. E. Virgil Sampson, Jr., District Four School Board Member. Mr. Campbell nominated Mr. David T. Kindle to serve as chairman, motion was seconded by Mr. Catron, all members voting aye. There being no other nominations for chairman, Mr. David T. Kindle was nominated by acclamation to serve as chairman of the Scott County School Board for the remainder of this year.

RESIGNATION OF VICE CHAIRMAN: Mr. David T. Kindle resigned his position as vice chairman upon election as chairman.

ELECTION OF VICE CHAIRMAN: Mrs. Gloria E. "Beth" Blair nominated Mr. Joe D. Meade, to serve as vice chairman, motion was seconded by Mr. Campbell, all members voting aye. There being no other nominations for vice chairman, Mr. Joe D. Meade was nominated by acclamation to serve as vice chairman of the Scott County School Board for the remainder of this year.

PUBLIC COMMENTS: No members of the audience came forth to speak during this period.

APPROVAL OF MINUTES: On a motion by Mr. Campbell, seconded by Mr. Meade, all members voting aye, the board approved the minutes of June 5, 2007, Regular Meeting, and June 28, 2007, School Budget Close-out Meeting, as submitted.

APPROVAL OF CLAIMS: Superintendent Scott reminded board members that after payment of School Construction Fund claims presented on June 28, 2007, the remaining balance in the fund at that time was \$.00, since the amount of the June interest had not yet been received. He reported that the School Construction Fund now has a balance of \$3.66 since the June interest was just received and posted to the fund for carryover. On a motion by Mr. Catron, seconded by Mrs. Blair, all members voting aye, the board approved claims as follows:

School Operating Fund invoices and payroll in the amount of \$ _____ as shown by warrants # _____
 Scott County Public School Head Start invoices and payroll totaling \$ _____ as shown
 by warrants # _____

REPORT ON 2006-07 SOL TEST RESULTS, STATE ACCREDITATION, AND AYP: Mr. Jason Smith, Assistant Testing Director; reported that he expects all schools to be fully accredited, with the exception of, maybe, Gate City Middle School. He further reported that, in order to assist with improving scores, he has been working on the sub-category of special education testing with Mr. John Ferguson, Gate City Middle School principal. Mr. Smith explained that there were many changes with testing during the 2006-07 school year. He reported that changes were done for what the school system felt was best for the long term not what would be most beneficial for short term. He stated that the school division has a new testing company, Pearson Educational Measurement Solutions, and that the company has been very helpful.

Mr. Smith stated that the numbers being presented are preliminary since, at the present time; Grade 3 and 4 Plain English Math and some of the retake scores have not been factored in, as well as, alternate tests. He reported that the test scores should improve slightly when these are included.

Mr. Smith presented detailed preliminary SOL pass rates for each school and highlighted strengths at various schools. He reported that with the major changes to the special education that took place this past year; for all schools to be anticipated to be fully accredited, is a major accomplishment. In response to Superintendent Scott's request concerning an explanation regarding Gate City Middle School, Mr. Smith stated that scores at Gate City Middle School are not necessarily reflective of the teachers' ability but explained that some of the teachers at that particular school are working with lower achieving students. He stated, once again, that scores will be raised when the other factors are verified.

Chairman Kindle and Superintendent Scott thanked Mr. Smith for his presentation.

REPORT FROM HEAD START DIRECTOR – STATE HEAD START OUTCOMES APPROVAL OF PROGRESS REPORT TOWARD MEETING HEAD START STANDARD #1310.17(B)(3) AND (D) SPECIFIC PLANS FOR MEETING REQUIREMENTS OF 2007 PRISM REVIEW (MEMO OF UNDERSTANDING BETWEEN SCOTT COUNTY HEAD START/SCOTT COUNTY SCHOOLS): Superintendent Scott reported that Mrs. Helen Henderson, Scott County Public School Head Start Director, was unable to attend the meeting. Superintendent Scott presented a State Head Start Outcomes Report from Mrs. Henderson which showed that the number of PALS PreK 4 year olds served in the 2006-07 school year was 103 and the number of 4 year olds assessed with PALS PreK was 102 in the Fall and 95 in the Spring. The report also showed the #Within or Above Developmental Range and the %Within or Above Developmental Range for both Fall and Spring testing in the developmental areas of Writing Name, Uppercase, Lowercase, Letter Sounds, Beginning Sounds, Print & Word Awareness, Rhyme Awareness, and Nursery Rhyme Awareness.

On the recommendation of Superintendent Scott, and on a motion by Mr. Campbell, seconded by Mr. Catron, all members voting aye, the board approved the Progress Report Toward Meeting Head Start Standard #1310.17(b)(3) and (d) and Specific Plans for Meeting Requirements of PRISM Review (Memo of Understanding Between Scott County Head Start/Scott County Schools) as follows:

Tuesday, June 5, 2007

To: Jim Williams, Transportation Director, Scott County Schools
 From: Helen Henderson, Head Start Director
 Re: Progress Report toward meeting Head Start Standard # 1310.17(b)(3) and (d)
 Attached is copy of:

- Area of Noncompliance Determination as we discussed by phone today
- 2007 Plan for Providing Transportation to Enrolled Children
- 2006-2007 Waiver

In order to clarify what we discussed today, please add or delete anything needed so that I can forward this information to the Head Start regional office and Ms. Elizabeth Singley, Program Specialist.

From our phone conversation, we understood the following points which will be added to the Transportation Plan for 2007-2008:

- *I am in the process of requesting the transportation waiver granted for 2006-2007 school year be approved for 2007-2008 school year.*
- *By July 1, 2007, all current bus drivers & substitutes will be Red Cross certified in basic first aid.*

- The school board will ensure that all drivers will be trained/certified on a continuing basis annually/as needed.
 - New contracts for bus drivers stipulate that they must participate in basic first aid training and earn their certification card prior to school year.
 - Red Cross Basic First Aid certification classes will be provided, at no cost, by the Scott County Life Saving Crew.
- Thank you for your continued assistance and support as we provide services to Head Start enrolled children and families in Scott County.

MEMO OF UNDERSTANDING BETWEEN
SCOTT COUNTY HEAD START / SCOTT COUNTY SCHOOLS
Thursday, June 21, 2007

To: Susan Greene, Food Services Supervisor, Scott County Schools
From: Helen Henderson, Head Start Director
Re: Specific Plans for Meeting Requirements of 2007 PRISM Review

During a Federal PRISM Review during the week of March 23, 2007, the following determination was made for the lunch meal served to Head Start children:

Noncompliance area: 1304.23 Child Nutrition

(b) Nutritional Services

(1) Grantee and delegate agencies must design and implement a nutrition program that meets the nutritional needs and feeding requirements of each child, including those with special dietary needs and children with disabilities. Also, the nutrition program must serve a variety of foods which consider cultural and ethnic preferences and which broaden the child's food experience.

(vi) For 3- to 5- year Olds in center-based settings or other Head Start group experience, foods served must be high in nutrients and low in fat, sugar, and salt.

In a June 4, 2007 meeting between: Helen Henderson, Head Start Director; Theresa Newton, Health & Nutrition Services Coordinator for Head Start; Karen Baker, Registered Dietician for Head Start; and Susan Greene, Food Services Supervisor for Scott County Schools, the following plan to address this noncompliance was agreed to:

1. Head Start staff and elementary school cafeteria managers will receive training that re-enforces the USDA requirements on food preparation, food quantity, and nutritional guidelines for children ages 3-5.
2. The food services supervisor will participate during Head Start pre-service training, discussing a system for choosing appropriate lunch items from the cafeterias.
3. The Head Start registered dietician will participate during pre-service and monthly in-service training to provide additional nutritional education. She will receive monthly menus for her suggestions and approval.
4. Head Start will modify menus provided by food service office. Head Start modified menus will reflect only options available to Head Start children with the following caveats given:
 - Head Start children and staff will be served fresh or canned fruits, yogurt, and frozen 100% fruit products in place of any high sugary foods, such as cakes, cookies, brownies or puddings.
 - Head Start children and staff will be served 1% low fat chocolate milk only one time per week.
 - Head Start children and staff will be served hot dogs and hamburgers, alternating one day per week for no more than 17 times per school year. Hamburgers will be baked rather than fried. Whole wheat buns will be served.
 - Head Start children and staff will be served fresh vegetable packets, side salads, and ½ baked potatoes instead of French Fries or instant mashed potatoes.
5. Collaborative efforts will design and implement community education for Head Start and the school system's Title Program. Education programs will be offered monthly, at various locations, and will include subjects such as proper nutrition for healthy families. Community programs to participate in meetings are the LEA, Head Start, WIC, and the Virginia Extension Service.
6. This specific plan has been incorporated into the Head Start Service Plan for Child Nutrition.

SCHOOL ALLOCATIONS FOR 2007-08: Superintendent Scott reported that the school allocations approved for payment by the board for the 2007-08 school year is as follows:

2007-2008 ALLOCATION	COPIERS	REMEDIAL/INST.	LIBRARY	BUS/TECH	FAM. SCI.	BAND	CUSTODIAL	TOTAL
DUFFIELD	\$4,000.00	\$17,545.00	\$1,550.00	\$0.00	\$0.00	\$0.00	\$9,100.00	\$32,195.00
DUNGANNON	\$4,000.00	\$5,115.00	\$550.00	\$0.00	\$0.00	\$0.00	\$3,600.00	\$13,265.00
FORT BLACKMORE	\$4,000.00	\$5,005.00	\$500.00	\$0.00	\$0.00	\$0.00	\$3,500.00	\$13,005.00
GATE CITY HIGH	\$4,000.00	\$23,705.00	\$2,050.00	\$3,500.00	\$3,500.00	\$9,500.00	\$11,600.00	\$57,855.00
GATE CITY MIDDLE	\$4,000.00	\$28,435.00	\$2,650.00	\$1,500.00	\$0.00	\$2,500.00	\$14,600.00	\$53,685.00
HILTON	\$4,000.00	\$9,735.00	\$850.00	\$0.00	\$0.00	\$0.00	\$5,800.00	\$20,385.00
NICKELSVILLE	\$4,000.00	\$15,510.00	\$1,350.00	\$0.00	\$0.00	\$0.00	\$7,800.00	\$28,660.00
RYE COVE HIGH	\$4,000.00	\$17,050.00	\$1,550.00	\$3,500.00	\$1,700.00	\$6,000.00	\$9,000.00	\$42,800.00
RYE COVE INT.	\$4,000.00	\$10,285.00	\$950.00	\$0.00	\$0.00	\$0.00	\$5,900.00	\$21,135.00

SHOEMAKER	\$4,000.00	\$24,420.00	\$2,050.00	\$0.00	\$0.00	\$0.00	\$11,500.00	\$41,970.00
TWIN SPRINGS	\$4,000.00	\$17,215.00	\$1,650.00	\$3,500.00	\$1,900.00	\$6,000.00	\$9,000.00	\$43,265.00
WEBER CITY	\$4,000.00	\$22,330.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	\$39,330.00
YUMA	\$4,000.00	\$8,745.00	\$850.00	\$0.00	\$0.00	\$0.00	\$5,500.00	\$19,095.00
SCVS	\$4,000.00	\$135,000.00					\$11,000.00	\$150,000.00
TOTAL	\$56,000.00	\$340,095.00	\$18,550.00	\$12,000.00	\$7,100.00	\$24,000.00	\$118,900.00	\$576,645.00

SCCTC ALLOCATIONS 2007-08		
	CODE	AMOUNT
PURCHASED SERVICES	61100-3310-003-300-000	\$15,000.00
INSTRUCTIONAL MATERIALS	61100-6031-003-300-000	\$95,000.00
FURNITURE/FIXTURES	61100-8102-003-300-000	\$5,000.00
MACHINERY/EQUIPMENT	61100-8101-003-300-000	\$20,000.00
		Total \$135,000.00
CUSTODIAL	64200-6005-009-000-000	\$11,000.00
COPIERS	61100-8106-003-300-000	\$4,000.00
TOTAL	grand total	\$150,000.00

Superintendent Scott reported that additional allocations may be approved for the schools as needed during the school year.

APPROVAL OF STUDENT/PARENT HANDBOOK & CODE OF CONDUCT: On the recommendation of Superintendent Scott and on a motion by Mr. Catron, seconded by Mr. Campbell, all members voting aye, the board approved the *Student/Parent Handbook & Code of Conduct* as submitted and according to policy revisions and legislation.

APPROVAL OF PAYMENT OF EARLY INVOICES RESOLUTION: Superintendent Scott reported on changes to the Payment of Early Invoices Resolution from the prior year. He reminded board members that the resolution, which is presented for approval each year, gives their authority for payment of invoices that would add interest charges and additional late charges after a prescribed number of days or provide a discount if paid within a prescribed number of days. On the recommendation of Superintendent Scott and on a motion by Mrs. Blair, seconded by Mr. Meade, all members voting aye, the board approved the Payment of Early Invoices Resolution as follows:

WHEREAS, the Scott County School Board desires to practice financial accountability, and
WHEREAS, certain invoices are of the nature that add interest charges and additional late charges for the registration fees after a prescribed number of days, and

WHEREAS, certain invoices have a discount applied if paid within a prescribed number of days, and
WHEREAS, these interest, late, and additional charges are viewed as unnecessary expense,

THEREFORE, BE IT RESOLVED that the Scott County School Board authorized the Superintendent and Clerk of the Board to approve and to forward legitimate Alltel, AT&T, American Electric Power Company, Bristol Utilities Board, Chevron, Division of Motor Vehicles, Duffield Development Authority, Dungannon Water Department, Embarq, Exxon Company, Gate City Water Department, Bank of America (Mastercard) Platinum Plus for Business, Moccasin Gap Sanitation, MountainNet, Nickelsville Water Department, Office Depot, Pitney Bowes, Phillips 66 Company, Powell Valley Electric Company, Ricoh, Scott County Telephone Cooperative, Scott County Water & Sewerage Authority, Scott Telecom & Electronics, Thyssenkrupp Elevator, Virginia School Boards Association, Virginia State Police, Xerox or copier invoices, newspaper invoices, Board approved contracted maintenance/construction invoices, architect and engineering invoices, insurance and Board invoices, registration fees, invoices stating discounts, textbook invoices, and invoices to be used for reimbursement purposes that need to be paid before the next regular meeting to the county administrator for payment.

THEREFORE, BE IT FURTHER RESOLVED that a copy of these prepaid invoices be presented to the School Board at its next regularly scheduled meeting.

Legal Reference: Code of Virginia 22.1-122

David T. Kindle, Chairman (Signature)

Loretta Q. Page, Clerk (Signature)

Date: July 3, 2007

DRIVER EDUCATION PROGRAM: Superintendent Scott reported that Daugherty Bros. Chevrolet, Inc. notified the school system that they would no longer be able to provide cars for the driver's education program. He explained that their decision was not based on the funds charged for the service but that they could no longer provide vehicles for the program. Superintendent Scott reported that one dealership in Tennessee would be willing to try to work out a contract to provide vehicles for the program but he explained that this service would be at a much higher cost to the school system and, if the dealership chose to discontinue this service, the school system would be back to where they are now. He reported that four cars are needed for the program at the three high schools. He also reported that another option would be for the school system to use cars available in the current fleet and purchase the remaining cars needed.

On a motion by Mrs. Blair, seconded by Mr. Catron, all members voting aye, the board approved the use of cars available in the current fleet and for the purchase of the remaining cars needed for the driver's education program for the school system.

CLOSED MEETING: Mr. Campbell made a motion to enter into a closed meeting at 6:37 p.m., motion was seconded by Mr. Catron, all members voting aye, the board entered into closed meeting pursuant to Section 2.1-3711(A) 1 of the Code of Virginia, as amended, to discuss teachers, principals, secretaries and central office staff.

RETURN FROM CLOSED MEETING: All members returned from closed meeting at 7:10 p.m. and on a motion by Mr. Meade, seconded by Mr. Catron, the board returned to regular session and considered the following certification of the closed meeting:

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Scott County School Board has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires certification by this Scott County School Board that such meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the Scott County School Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies and (ii) only such public matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Scott County School Board in the closed meeting.

ROLL CALL VOTE

Ayes: Beth Blair, Lowell Campbell, Nathan Catron, David T. Kindle, Joe Meade

Nays: None

ABSENT DURING VOTE: None

ABSENT DURING MEETING: None

No board action was taken on the personnel discussed in closed meeting.

RESIGNATIONS: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Campbell, seconded by Mrs. Blair, all members voting aye, the board approved the resignation of Judy Babb (effective June 5, 2007), David Tipton (effective June 28, 2007), and Donald R. Bowles (effective July 1, 2007) as school bus drivers.

On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Meade, seconded by Mr. Campbell, all members voting aye, the board approved the resignation of Christina Silcox, teacher, effective June 19, 2007.

EMPLOYMENT: On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mr. Campbell, seconded by Mr. Catron, all members voting aye, the board approved the employment of Craig Stevens, Donald Lane and David Tipton as custodians effective July 1, 2007.

On the recommendation of Mr. Darryl E. Johnson, Director of Operations, and on a motion by Mrs. Blair, seconded by Mr. Campbell, all members voting aye, the board approved the employment of Chadwick Fore and Sarah Puckett as teachers for the 2007-08 school year (contracts were held until licensure requirements were completed).

